

WSC Minutes June 2019

Date: June 27, 2019, 10:30am-Noon (Paresky 219)

Participants: Daniel Barnes, Justine Beringer, Krista Birch, John Carvalho, Abi Cavazos, CJ Hazell, Shaun Howland, Madeline Polidoro, Laini Sporbert, Nate Cook, Dave Dewey, David Keiser-Clark, Dawn Jamros

Meeting notes:

- Assign/reassign tasks (secretary, KUDOS, website)
 - Secretary meeting notes and posting to website: **Nate Cook and backup David Keiser-Clark**
 - KUDOS - **Justine, Shaun, Dave Dewey**
 - Kind Bar Awards: **Justine and Danny**
 - Newsletter: **Dawn**
 - Discussed frequency and possible content ideas
 - How do staff submit concerns.
 - How to submit thoughts/concerns: How to publicize these methods better:(add to survey? How can we improve outreach and accessibility?)
 - Boxes around campus (are posted on the [WSC](#) contact us page at bottom)
 - Updates to website for better visibility
 - WSC needs to be involved in campus wide survey: **Krista and Laini**
- Luncheon:
 - Open meeting for anyone to come forth to discuss any issues to share with the WSC.
 - Food Event: **Krista and Justine and Madeline**
 - Discussed different venues and options to promote attendance and discussion
 - Need to work out location and event
 - Budget group: **Krista and Justine and Madeline**
 - Come up with a budget that we can submit when ready that includes goals for this year. Track costs and expectations for creating a budget request for next year. Coordinators: Justine and Dawn

- [Williams Strategic Planning](#) - sub-group charges - divide up WSC
 - Discussion about who wants to be aligned with which working groups.

- **Question:** David K-C asks: Does the WSC want to codify our current “what we do” into a Mission Statement and the work to create Values and Strategic Goals. Effectively, if we document our processes of how we do outreach (include yearly events) and what our goals are, and how do we align how we reach out to campus with how we can better align with the Campus Strategic Planning process.

- PFMLA
 - Discussed the need for more information about the rollout of this new benefit. Both short term and long term implications.

- **Pay & Equity (Justine, Abi, CJ, Danny)**
 - Benefits Committee: Krista rolling off. Does WSC want to nominate someone to replace her on that committee?
 - Facilitates communication between Benefits Committee and WSC
 - Representation from a staff member who has a family with kids (that is not currently represented on the Benefits group)

- July meeting with Fred, Molly, Toya - items to discuss - questions to send in advance
- Goals/priorities for 1-2 years for WSC?
- August meeting availability
- Other business